

February 5, 2020

The meeting of the Sterling Board of Selectmen was called to order at 6:00 p.m.  
Selectmen present-Lincoln Cooper and John Firlik. Selectman absent-Russell Gray.  
Staff present-Joyce Gustavson, Holly Wood, and Anna Gagner.  
Also present- Leatrice Shippee, Penny Keith, and Gerald & Jenny Ducharme.  
Pledge of Allegiance: Everyone stood to recite the Pledge of Allegiance.

J. Firlik made a motion, seconded by L. Cooper to move Unfinished Business, Item b. ahead of Audience of Citizens. All voted in favor of the motion.

Unfinished Business:

**b. Official Notice of Violation and Order – Gerald & Jenny Ducharme for Property Located at 817 Margaret Henry Road:** L. Cooper reported that Demian Sorrentino, Zoning Enforcement Officer issued a Notice of Violation & Order dated 1/8/2020 to Gerald and Jenny Ducharme for property located at 817 Margaret Henry Road stating that the property owners are found to be in violation of the Sterling Mobile Parks & Trailer Ordinance and several sections of the Sterling Zoning Regulations for placing and allowing the occupation of a camper trailer upon the property. G. Ducharme stated when the realtor sold him the house, he was told Sterling had no zoning and he did not realize he was in violation of a Town Ordinance. The water and heat have been disconnected and the occupant vacated the camper the weekend of January 18. It was the consensus of the Board of Selectmen to refer Mr. Ducharme's comments to D. Sorrentino for his official disposition.

Audience of Citizens: P. Keith is requesting permission from the Board of Selectmen to use the existing sign frame located near the road at the Sterling Municipal Building, 1183 Plainfield Pike for the placement of the new electronic sign. L. Cooper reported that R. Gray had questions regarding the administration of the sign. The Library Board of Directors will schedule a special meeting for Wednesday, 2/12/2020 at 6:00 p.m. with R. Gray.

L. Shippee submitted FY 2020-2021 Library budget and stated that last year the budget was reduced and they were not notified.

Approval of Minutes: J. Firlik made a motion, seconded by L. Cooper to approve the 1/15/2020 meeting minutes as presented. All voted in favor of the motion.

Correspondence: None.

Unfinished Business Cont'd.:

**a. Commission Vacancies (Family Day Committee, Inland Wetland & Watercourses Commission, Economic Development Commission, Energy Committee, Northeast District Department of Health, and Planning & Zoning Commission):** J. Firlik made a motion, seconded by L. Cooper to table this item to the next meeting as there are no candidates. All voted in favor of the motion.

**b. Official Notice of Violation and Order – Gerald & Jenny Ducharme for Property Located at 817 Margaret Henry Road:** This item was addressed earlier tonight.

New Business:

**a. Approval of Bills:** L. Cooper made a motion, seconded by J. Firlik to approve the bills for 1/22/2020 in the amount of \$13,211.60, 1/29/2020 in the amount of \$2,658.99, and 2/5/2020 in the amount of \$19,590.68. All voted in favor of the motion.

**b. Consider & Act on 2020 Regional Performance Incentive Program (RPIP) Resolution of Endorsement:** J. Firlik made a motion, seconded by L. Cooper to adopt the following resolution providing it does not cost the Town additional money:

**Resolution**

**Whereas**, the State of Connecticut has made certain grant funds available through Connecticut General Statute 4-124s known commonly as the Regional Performance Incentive Program (RPIP) to regional councils of governments for: (1) The joint provision of any service that one or more participating municipalities of such council, educational service center or agency currently provide but which is not provided on a regional basis, (2) a planning study regarding the joint provision of any service on a regional basis, or (3) shared information technology services; and

**Whereas** the Town of Sterling is a member of the Northeastern Connecticut Council of Governments (NECCOG) - a regional council of governments; and

**Whereas**, NECCOG has submitted two RPIP grant proposals addressing the study of a Regional Environmental Depot and the expansion and renovation of the Regional Animal Shelter; and

**Whereas**, the Legislative Body, which is considered the Board of Selectmen for purposes of this act, is required to pass a resolution demonstrating support for each RPIP application, and;

**Whereas**, the Board of Selectmen has determined that the applications submitted by NECCOG for RPIP funding are in the best interests of the Town of Sterling.

**Now, Be it Resolved**, that the Legislative Body for the Town of Sterling does hereby express its support and endorsement of both of NECCOG's 2020 RPIP Grant Application.

All voted in favor of the motion.

**c. Request for Refund for Driveway Apron Bond #16-01 – Alfred & Tracey Lagerstrom – 177 Pine Hill Road:**

Tracy Lagerstrom has requested release of driveway apron bond #16-01 in the amount of \$1,500 for property located at 177 Pine Hill Road. L. Cooper stated that R. Gray approved that the driveway apron has been properly installed. J. Firlik made a motion, seconded by L. Cooper to release driveway apron bond #16-01 in the amount of \$1,500 to Alfred & Tracy Lagerstrom, 177 Pine Hill Road, Sterling, CT 06377. All voted in favor of the motion.

**d. Resignation of Anna Gagner, Revenue Collector:** L. Cooper reported that the Board of Selectmen received a memo from Anna Gagner, Revenue Collector, dated 1/22/2020 stating, "After more than 30 years collecting taxes for the Town of Sterling, I have decided that it is time for me to retire. I plan to be here for the July collection and officially retiring on 8/6/2020 (copy on file). J. Firlik made a motion, seconded by L. Cooper to accept A. Gagner's resignation as revenue collector with regrets. All voted in favor of the motion.

Any Other Business: None.

Adjournment: L. Cooper made a motion, seconded by J. Firlik to adjourn at 6:52 p.m. All voted in favor of the motion.

Attest: \_\_\_\_\_  
Joyce A. Gustavson, Recording Secretary